

**Capital Area Human Services District Board Meeting
Monday, January 13, 2014**

Directors Present: Vickie King, Chair, Kathy D’Albor, Vice Chair, Kay Andrews, Kristen Saucier, Christy Burnett, Dana Carpenter, Ph.D, Stephanie Manson, Gary Spillman, Denise Dugas, Becky Katz, and Barbara Wilson

Directors Absent: Jermaine Watson, Sandi Record, Amy Betts, Rev. Louis Askins, and Gail Hurst

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the January 13, 2014 Consent Agenda and Approval of the Minutes for December 2, 2013.	Vickie King	<p>Vickie King called the meeting to order at 3:04pm. She stated that Amy Betts and Rev. Askins provided notification today that they were ill and unable to attend the 2:30pm Executive Performance Review meeting. The Board will table the review of the Executive Director’s performance to the February meeting. Kathy D’Albor made a motion to move this item to the February meeting. Christy Burnett seconded the motion. The Executive Director’s Performance Review Committee will meet at 2:30pm on February 3rd prior to the regular meeting.</p> <p>Barbara Wilson made a motion to approve the December 2, 2013 minutes as written. The motion was seconded by Becky Katz.</p>	There were no objections and the motions passed.
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHSD DSM5 Course has been rescheduled for next week. • Internal CAHSD promotions announcement for facility managers: Stephen Aguillard- CABH and Cary Bahlinger – MDMHC. • Amy St. Germain is the new DON/Facility Manager of the CARP inpatient unit. The release will be available soon. • The BRHCJ will include the CAHSD MD ad in the next edition. The ad will state that physician referrals are accepted. • In March, Dr. Kasofsky will have an article in the BRHCJ re: safe storage of guns. She and Sharon Broome have worked on legislation together regarding gun safety/storage of legally licensed guns in the home. The focus is a public health approach to decreasing adolescent suicide by family guns and death of children by family guns. This legislation has passed very easily in Texas and Florida and is supported by the NRA. 	Request D. Hebert to revise and distribute notice with correct date. K. Bray will provide members with the date.
Woman’s Hospital Prenatal Program	Dr. Kasofsky	<ul style="list-style-type: none"> • Start-up was on the 9th with Dr. Fraiche in Gonzales. The office practice is owned by Woman’s Hospital. CAHSD staff is located there on 	

Follow-up		<p>Thursday mornings from 9:00am-12:30pm.</p> <ul style="list-style-type: none"> • CAHSD should begin providing services in Woman’s Hospital in about one month. • A press release will be written by Angela deGravelles regarding the joint program. 	
ER Support Request	Dr. Kasofsky	<ul style="list-style-type: none"> • M. Hebert/Mobile Emergency Response has been contacted by Ochsner. They are interested in placement of CAHSD staff in their ER to assist with mental health needs. • CAHSD Mobile Team is working well with BRGMC. Not sure of status with OLOL. • Following the passage of MH Court legislation, Dr. Kasofsky has been working with many people including the Warden and prison medical staff through the Sheriff’s Office. They’ve decided to enter into a contract with CAHSD to provide a full-time social worker located in the jail and they will provide the funds to pay for those services. There is a possibility that telehealth may be provided. 	
Crisis Beds & Mobile Team Bids	Dr. Kasofsky	<ul style="list-style-type: none"> • The bids have been done. The good news is the Mobile Team will be providing service on Saturdays/Sundays/evenings. CAHSD will pay for the Team to take care of CAHSD indigent clients and they will bill Medicaid for anyone else. This contract is through Gulf Coast and covers the entire CAHSD seven-parish area. This was in the CAHSD Strategic Plan. • Seaside received the bid for the crisis beds. They are in the middle of being purchased by another company and will be providing those beds. CAHSD will make decisions on admissions. 	Dr. Kasofsky will write a letter to the hospitals and will advise the Board of what they can/can’t do.
MH Court/Assessment Center Development	Dr. Kasofsky	<ul style="list-style-type: none"> • A three-tiered planning approach will be used. The first tier is that adequate mental health care is provided in the jail. The second is that if a real MHERE program is unaffordable, we need to consider use of an Assessment/Stabilization Center, which a notch down from an MHERE. The third tier is that a real mental health court is needed. • The next MH Court meeting on is the 24th and they will speak with 2 states that have implemented Assessment Centers. This will help with the design of our assessment centers. • This is a way for police to bring people directly to the Assessment Center as opposed to bringing the people in and having them processed through the jail and then having to go before a judge. • Assessments and stabilization will be done at the assessment center. This will help the local ERs. The hospitals will need to be re-engaged in the planning efforts as they were with the MHERE. 	Board members are to be invited to this meeting.

Child Gun Safety Legislation	Dr. Kasofsky	<ul style="list-style-type: none"> The draft legislation has been written. Dr. Kasofsky sent the draft to John Hopkins and they reviewed. 	
Self-Generated Revenue	Carol Nacoste	<ul style="list-style-type: none"> The new report format was explained. Carol Nacoste reviewed the report with the members. She explained how the ICANotes electronic health record implementation and literature review impacted the report. Next month the report will include CAHSD status of annual collection targets. 	
Draft Strategic Initiatives Ends Policies	Dr. Kasofsky	<ul style="list-style-type: none"> The Draft Strategic Initiatives Ends Policies was pended and will be presented at the February meeting. Dr. Kasofsky reported that she held a total of 12 meetings and has met with staff at all locations. The next step is to add initiative based on action steps. Dr. Kasofsky will provide a status report within 6 months. 	
Board Membership Update	Karen Bray Dr. Kasofsky	<ul style="list-style-type: none"> There have been no updates from Boards and Commissions. Dr. Kasofsky reported that there was follow-up regarding Jermaine Watson's meeting attendance. K. Bray advised Board & Commissions that Mr. Watson was not attending meetings and out of compliance. The Board reviewed the CAHSD by-laws and will follow the steps as outlined to request that the Governor rescind the appointment of Mr. Watson. 	Dr. Kasofsky will draft a letter to the Governor for V. King's signature requesting that the appointment of J.Watson be rescinded. The CAHSD by-laws will be attached.
Enlisting the Recovery Community	Dr. Kasofsky	<ul style="list-style-type: none"> The Recovery Community meeting date has been changed from January 30th to January 31st. Dr. Kasofsky provided an overview of this event. The meeting is from 10:30pm-12:00pm. There will be 9 panelists. Lunch has been donated for 100 attendees and registration is required. The goal is to have the recovery community talk with the treatment community about what can be done to get people engaged in treatment and recovery activities earlier. Board members are invited to attend. 	
Report from Chairman			
Board Policy Review by Direct Inspection/board Business			
Review of ED's Performance Review Process		<ul style="list-style-type: none"> This was reviewed in the December meeting. 	
Ex Director's Performance Review Ends Policy Status Signed Policy Limits Ed PI Comments		<ul style="list-style-type: none"> Pended until February meeting. 	

Governance Policy Review by Direct inspection Financial planning/budgeting (DOA) Financial Condition (Mid Year)	Carol Nacoste	<ul style="list-style-type: none"> • C. Nacoste explained the report in detail to the Board members. She stated that there are unfunded mandates and almost all must be implemented. Funding will need to come from the dollars collected for services provided. • Mid Year Expenditure Report: C. Nacoste stated this report provides a snap shot as of December 30, 2013 based on what has been budgeted and expended. She provided a detailed overview of this report to the Board members. 	
Policy Review Process			
Next Assignment	Vickie King	<ul style="list-style-type: none"> • Global Executive Constraint – Becky Katz will review the policy. 	
Community Participation	Vickie King	<ul style="list-style-type: none"> • There was no community participation. 	
Next Meeting	Vickie King	The February 3, 2014 meeting will be at CAHSD @ 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 205.	